

DATE: Thursday, October 10, 2022

Topic:	Attendance		
Members Present:	1- Hosny Elkady 2- Hassan garish 3- Ahmed Basyony 4- Wolfgane Assey 5- Michael Samwel 6- Lucas Ngereja	7- Mahmoud Mousa 8- Denis Mafuta 9- Braka Ngobei 10-Steve Msige 11-Emmanuel kikwasha 12-Neema John	
Meeting Type:	<input type="checkbox"/> Conference Call	<input checked="" type="checkbox"/> In Person:	
Guests:			

Meeting Agenda
1- Training Health & Safety representatives 2- Training first aiders, PPEs compliance 3- Safety signs, housekeeping 4- Supervision for critical activities 5- Site Access 6- Toilet's Facilities 7- First aid Facilities

STANDING AGENDA

Topic:	1. TRAINING HEALTH & SAFETY REPRESENTATIVES			
Discussion:	the concern has been introduced to the committee about the need to training some of the workers, the committee agreed together to allocate a budget and proposed a list of workers who will receive OSHA training.			
Action:	The Names has been selected and sent to HSE Admin for collecting the all site names and getting Site management approvals			
Following Up	Hosny Elkady / JV HSE Manager			
Status:	Open	Closed	Tabled	Ongoing

Topic:	2. Training first aiders, PPEs compliance			
Discussion:	Lucas Ngereja (HSE officer), introduced a concern to the committee about the need of some workers to receive industrial first aid Training, the committee received the concern, site manager agreed to allocate a budget for the training			
Action:	The Names has been selected and sent to HSE Admin for collecting the all site names and getting Site management approvals, as well as all the first aid facilities will be sent to the main clinic for refilling and check			
Following Up	Hosny Elkady / JV HSE Manager			
Status:	Open	Closed	Tabled	Ongoing

Topic:	3- PPE COMPLIANCE			
Discussion:	HSE Manager addressed a concern about the need to requesting a new move order for Ear plugs for equipment & tools generating excessive noise, gloves for vibration tools, & N-95 respirators for shotcrete team, the			
Action:	It was agreed that all the Supervisors jointly with HSE have to check the PPE Compliances during the morning TBT and STARRT talk and arranging with the Site Admin fir Issuing move order			
Following Up	Site Supervisors / Wolfgane Assey / Hosny Elkady / Neema John			
Status:	Open	Closed	Tabled	Ongoing

Topic:	4- SAFETY SIGNS			
Discussion:	Mr. Wolfgane (HSE Officer), addressed a concern to the committee about the need to increase number and display site signs around all site areas, the committee agreed to request and distribute			
Action:	New Number of Signs will be printed and distributed in the whole area			
Following Up	Hosny Elkady / Wolfgane Assey / Michael Samwel / Lucas Ngereja			
Status:	Open	Closed	Tabled	Ongoing

Topic:	5- HOUSEKEEPING			
Discussion:	Civil foramens addressed the need of the site to have an effective plan for housekeeping that will be implemented on a daily basis before work commenced, the committee agreed to create a plan and ensured its			
Action:	The committee agreed that each Forman is responsible about the housekeeping issue in his area along with all departments at the site will proved one helper in daily bases for this issue			
Following Up	Site Manager / Supervisors / HSE Team			
Status:	Open	Closed	Tabled	Ongoing

Topic:	6- SITE ACCESS			
Discussion:	Hosny addressed to the committee about the need to improve and increase number of site accesses, the construction team agreed, requested materials, maintained & constructed new accesses			
Action:	Committee has agreed One more Scaffolding access has been provided			
Following Up	Construction Team / HSE Team			
Status:	Open	Closed	Tabled	Ongoing

Topic:	7-FIRST AID FACILITIES			
Discussion:	HSE Manager introduced to the committee to increase number of first aid kits, the committee agreed and new first aid kits with current facilities			
Action:	One First Aid Box added to the existing number and all remaining has been sent for recheck and refilling			
Following Up	Hosny Elkady / Clinic Manager			
Status:	Open	Closed	Tabled	Ongoing

Topic:	8- TOILET FACILITIES			
Discussion:	Civil foramens addressed a concern to increase number of toilets for all sex, sanitary facilities and maintaining cleanliness, the committee agreed,			
Action:	It has been agreed with the site manager that two extra toilets will be added at the north west of the site			
Following Up	Civil Construction Team / Facilities Team			
Status:	Open	Closed	Tabled	Ongoing

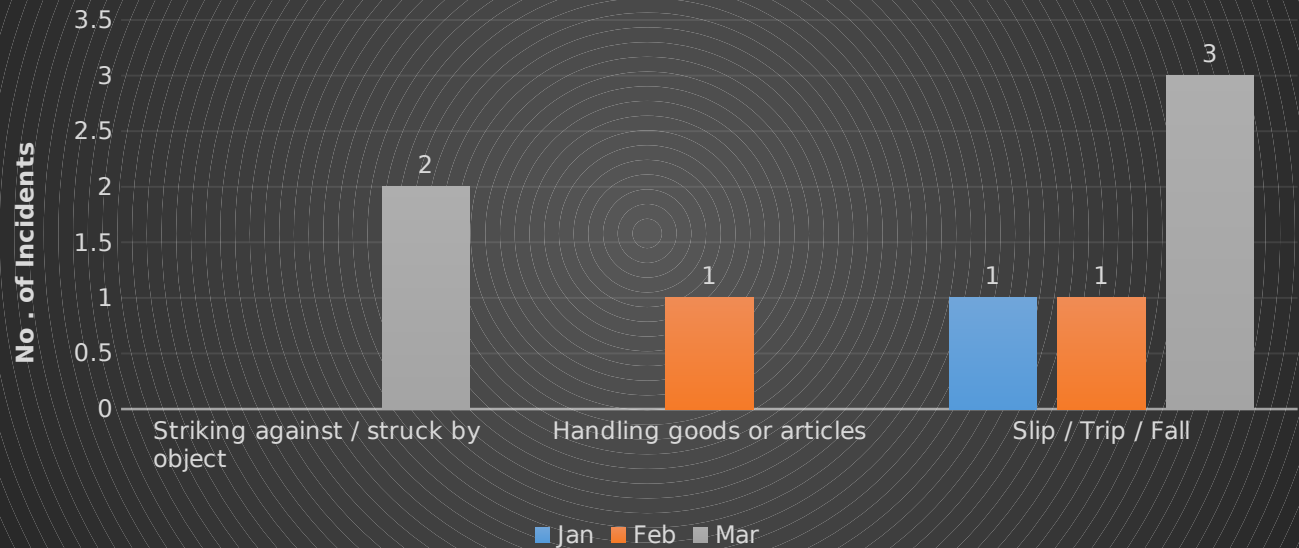
New Items

Topic:	N/A			
Discussion:	N/A			
Action:	N/A			
Following Up	N/A			
Status:	Open	Closed	Tabled	Ongoing

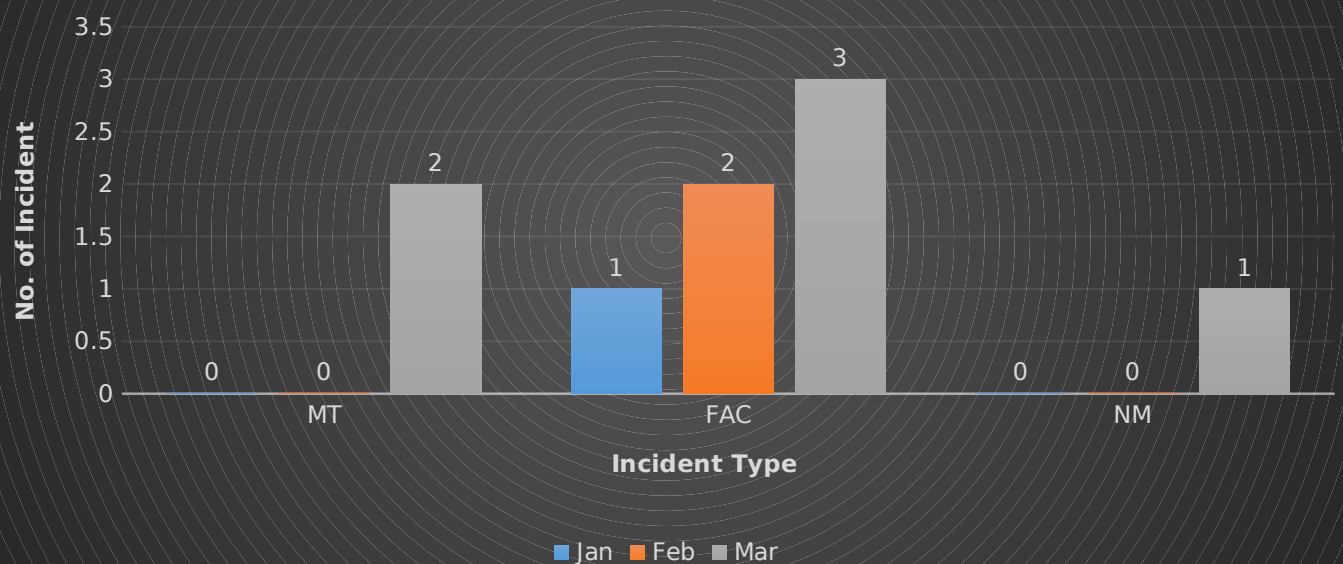
NEXT MEETING: 2022.04.03

Monthly Incident Report

2022 - Incident Agent Summary - Switchyard



2022 - Incident Type Summary - Switchyard



Meeting Attendance Sheet

Meeting Subject:	Monthly HSE Committee Meeting	Meeting Date:	10.03.2022
Meeting Location:	Switch Yard Offices	MOM No.:	
Recorded By:	Hosny Elkady	Package:	Switch Yard

Attendees

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OTE: These MOM record the understanding of the meeting discussions and the intended actions arising there from, If no comments on the issued MOM received within 5 working days then these MOM shall be deemed approved and effective.